



राजवन

सीमेंट कारपोरेशन ऑफ़ इंडिया लिमिटेड

(A Govt. of India Enterprise)
(An ISO 9001:2015 & ISO 50001:2018 Certified)



राजवन सीमेंट फैक्ट्री
तहसीलपांवटासाहिब, जिलासिरमौर, हि.प्र.173029

CIN - U74899DL1965GOI004322

Website: www.ccilttd.in, Email: rjopers@gmail.com, persadmn_rjo@ccilttd.in

Ref. No: RCF/HR/LTD-TENDER/SC/PHOTOCOPY-SHOP/2024

Date: 25.09.2024

NOTICE INVITING FOR OPEN TENDER FOR THE YEAR 2024

SEALED APPLICATIONS/TENDERS ARE INVITING FOR RENT OUT & OPERATING OF ONLINE SERVICES AND PHOTOCOPY CENTER, ON RATE CONTRACT BASIS AT SHOPPING COMPLEX, CCI COLONY, RAJBAN.

Unit	Rajban
Tender-ID	RCF/HR/LTD-TENDER/SC/PHOTOCOPY-SHOP/2024 Date: 25.09.2024
Subject	Sealed applications/tenders are inviting for operating of Online Services and Photocopy Center, on rate contract basis at Shopping Complex, CCI Colony, Rajban.
No. of Covers	a) Technical Bid b) Commercial Bid
Website for downloading Tender Document	www.ccilttd.in (Limited Tenders, Rajban)
Opening date for sale of Tender	25.09.2024
Closing date for sale of Tender	05.10.2024 (1:00 PM)
Last date of Submission Tender documents	05.10.2024 (at 02:00 PM)
Technical Bid Opening date & Time	05.10.2024 (at 03:30 PM)
Venue for Technical Bid Opening	Admin Building
Date, Time and Venue of opening of Commercial Bid	Will intimate later to the technical qualified bidders

HOD (HR)

Annexure- I

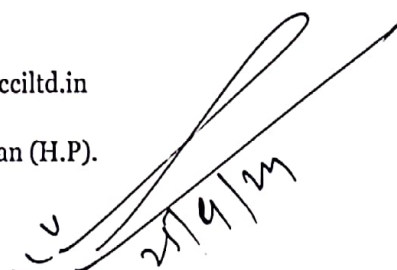
To,
M/s _____,

Tender Documents

1. Cement Corporation of India Ltd. (A Govt. of India Enterprise) invite sealed tenders for **“OPERATING OF ONLINE SERVICES AND PHOTOCOPY CENTER, on rate contract basis at Shopping Complex, CCI Colony, Rajban”** from reputed agencies. The terms & conditions and other condition are given in Annexure-I & II respectively.
2. The formats for Techno- Commercial Bid and price BID are at annexure III & IV respectively.
3. The tenders are to be sent in two separate sealed envelopes, one containing only Tender terms and conditions duly signed and other documents, super scribed as **“Techno- Commercial Bid”** and the other containing price bid Super scribed as **“PRICE BID”**. Both these envelopes are too sealed in a separate envelop super scribing **“Tender for OPERATING OF ONLINE SERVICES AND PHOTOCOPY CENTER, CCI Colony, Rajban.”**
4. The tender shall be signed by a person duly authorized person of the agency and shall be sent to:
HOD (HR)
Cement Corporation of India Ltd.
Rajban Cement Factory
PO- Rajban, Tehsil -Paonta Sahib, Distt-Sirmour (HP)-173029
5. **Security deposit equivalent to Four months Licence fees of the shop** will be deposited within 15 days of awarded Letter of Intent/work order by CCI. Failure to furnish security deposit in accordance of offer/issue of Work order will be considered to be breach of contract which would give the Corporation the right to terminate the contract and forfeit the contract.
6. The Security Amount shall be forfeited if the tenderer withdraw his tender during the validity period of the tender.
7. The bid shall remain valid for a period of three months from the date of opening of the tender.
8. The rates quoted shall remain unchanged during the currency or extended period of the contract and no increase what so ever shall be allowed.
9. CCI reserves the right to accept/reject any bid to cancel the bidding process at any time and reject all bids, at any stage prior to placement of order, without thereby incurring any liability.
10. **Dispute Under this contract and Arbitration: -**
10.1 In the event of any question/dispute breach of or difference arising in respect of the meaning and scope of terms & conditions herein or in connection with any matter under this agreement (except for those matters which are to be decided as per provisions made in these terms & conditions) the same shall be referred to GM of CCI Ltd. Rajban For appointment of a sole Arbitrator. There will be no objection if the Arbitrator so appointed is or was an Employee of the corporation and whether he had at any time in discharge of his duties as an

matter in substance. The Arbitrator shall give award with reasons in respect of each claim, dispute or difference referred to him in the event the value of the dispute(s) exceeds Rs.50,000/-. The award of the Arbitrator shall be final and binding on the parties to this Contract.

- 10.2 Subject to aforesaid the Arbitration and Conciliation Act, 1996 the rule made there under any statutory modifications thereof for the time being in force shall apply to the arbitration proceedings under this clause.
- 10.3 The work under this contract shall be continued uninterrupted during the pendency of the Arbitration Proceedings and no payment due from one to the other parties therein shall be withheld on account of pendency of such Proceeding unless such payment related to the matters under Arbitration.
- 10.4 The venue of the Arbitration shall be Rajban or such other place as the Arbitral Tribunal at his discretion made determined.
- 10.5 All matter connected with this shall be governed by the Indian Law both substantive and procedural, for the time being in force and shall be subject to the jurisdiction of Indian Courts at Paonta Sahib (HP).
11. For more details or any corrigendum please visit our website: www.ccilttd.in
12. Any clarification may be obtained from DM/HOD (HR)-CCIL, Rajban (H.P).


HOD (HR)

Cement Corporation of India Ltd.
At Rajban (HP)



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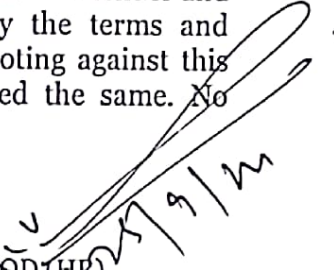
Date: 25.09.2024

PART-III (SPECIAL TERMS AND CONDITIONS)

1. The License will be given for two years (2), which can be extended further for another one (1) year (2+1), subject to satisfactory performance of the licensee, be mutual consent in writing.
2. H-1 Bidder will be provided shop and accommodation in CCI colony. The monthly license fees plus applicable taxes extra both for shop & residence will be charged and bill will be raised in the starting of the month. The license fee of each month will have to be deposited by 15th of subsequent month after that Rs. 20 per day penalty will be imposed.
3. The electricity charges will be on actual basis of meter reading on commercial rates. The electricity charges are to be paid by the licensee within 10 days from the date of receipt of the bill failing which an additional 10% surcharge will be levied and in case of default for the consecutive months, the supply will be disconnected.
4. That the minimum monthly license fee for bid is starting from Rs. 3500/- (Rupees Three Thousand Five Hundred only) as applicable both for shop and residence plus applicable taxes extra.
5. The license shall not in any way assign rights or carry out any business other than for which the license is granted or employ or take the assistance of any one whose names are not approved by the company. Further no subletting will be allowed and you shall run the shop yourself and in case anyone other than you found running the shop, the license will be terminated forthwith without any notice.
6. You have been granted this license for day to day online works, photos, photocopy-printout (B&W/colored), online recharges, forms, laminations, stationary items, etc.
7. The shops are being allotted/licensed 'as is where is' basis.
8. No structural alteration of any type shall be made without written permission of CCI.
9. The business hours shall be fixed as per the convenience of the employee's/colony residents. CCI may at any time impose change in business hours to suit the needs of the employee's/colony residents. The license shall not close the stall/shop or suspend his business without valid reasons and without prior intimation to the company.

10. CCI will not be responsible for any transactions carried on between the licensee and customers.
11. CCI will not be responsible for the protection of the property of the licensee.
12. Damage of disfiguration of any nature to the premises and fixtures shall be subject to compensation at replacement cost.
13. The premises are subject to inspection at any time without notice by the person duly authorized by the management.
14. Area provided of commercial shop is 250 sqft. in a 25 x 10 feet.
15. Tenderers shall visit place/shop before submission of the Tender.
16. You will charge the rates for items on Attractive/ Appropriate discounts than the rates prevalent in the Paonta Sahib market. You will also display the rates of available items at the shop.
17. The license is terminable with two months' notice by the licensee or on payment of two months' license fee in lieu of the notice period.
18. CCI reserves the right to terminate the license by one month's notice without assigning any reason or without any notice on infringement of the terms of the license on the date of expiry of the notice period, the licensee shall remove his goods and vacate the stall/shop peacefully and on his failure to do so, CCI will report for incident to Local Administration (Police Department) to appropriate action.
19. The premises and surroundings of the shop shall be kept clean and tidy by keeping waste bins at appropriate places and are subject to inspection by the officials of CCI.
20. The licensee has to pay amounts, in case of any accident to the personnel employed by them during the business time. The licensee alone is liable for workmen's compensation and any other statutory dues. CCI is not liable for payment of any such compensation.
21. No child labour shall be employed for servicing as per law.
22. In case of dispute arising out of the terms and conditions of this contract, the decision of CCI shall be final and binding on the licensee.
23. CCI reserves the right to impose any other conditions on the licenses and when necessary in the interest of the company.
24. The tenderer will require a valid license to run shop from Licensing Authorities.
25. The tenderer should open the shop and shall remain open every day including Sunday. However tenderer should be available in case of emergency during odd times.
26. There is no transfer of interest of the shop to the licensee under this license but only a right to licensee to run the shop.

27. The payment of any bill against goods supplied or services rendered to the Corporation should not link with the payment of rent and other charges.
28. In case licensee is interested to continue to run the shop, he should submit his intention in writing before one month of completion of the license period.
29. Tenderer should bear good character and antecedents & well behaved. If CCI received any complaint/misbehavior of the tenderer will be viewed very seriously and CCI reserves the right to impose a penalty of Rs.500/- for such incidence.
30. Tenderers are requested to study the terms and conditions of the tender carefully, and then submit their tenders accordingly. Any Bid received against this tender and any contract resulting from this tender shall be governed by the terms and conditions indicated in the tender document and the bidder quoting against this tender shall be deemed to have read, understood and accepted the same. No clarification shall be entertained after receiving the bids.


HOD (HR)

Cement Corporation of India Ltd.
At Rajban (HP)

Annexure- III**COMMERCIAL BID- ONLINE SERVICES AND PHOTOCOPY CENTER, AT RAJBAN****BIDDER'S PARTICULARS:-**

1. Name of the Bidder _____
2. Full Address of the Bidder _____
3. Name of the Authorized Signatory _____
 - a) E-mail _____
 - b) Mobile _____
4. Aadhar Number with evidence: _____
5. PAN Number with evidence: _____
6. Bank details of tenderer with copy of cancel cheque: _____
7. GST Registration no. with evidence (If any): _____
8. License to run Online Services & Photocopy shop registration No. (If any): _____
9. Investment Capacity: _____

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage, I/We will be blacklisted and will not have any dealing with the Department in future including the forfeiture of my SD amount.

Signature of Authorized Signatory
(With date and seal of the Company)

PRICE BID- ONLINE SERVICES AND PHOTOCOPY CENTER, AT RAJBAN

1. NAME OF THE PARTY WITH FULL ADDRESS: _____

2. TELEPHONE/ MOBILE NUMBER: _____

3. PAST EXPERIENCE (IF ANY): _____

4. MONTHLY RENT OFFERED BY TENDERERS:

Description	Monthly Rent Rs. (In figures) Without GST	Monthly Rent Rs. (In Words) Without GST
Online Services & Photocopy Center		

Note:

1. GST as applicable will be charged extra.
2. H-1 party will be decided on the given highest rent rates.
3. The term and conditions with tender from are acceptable to us.
4. I have gone through the detailed terms and conditions as per enclosure and accepted the same.

DATE: _____

Signature of Authorized Signatory
(With date and seal of the Company)